

**SAINT PAUL'S COLLEGE
SPONSORED AND FEDERAL PROGRAMS
DISCARDING OF EQUIPMENT FORM**

Date: _____

Activity Director: _____

Activity: _____

DESCRIPTION OF ITEM	SERIAL NUMBER	REASON FOR DISCARDING

Director of Information Technology	Date
Activity Director	Date
Department Chairperson	Date
Vice President/Director	Date
Director of Sponsored Programs	Date
Title III Secretary	Date